



Women Unite! Board Member Role & Responsibilities

Mission:

At Women Unite! we believe in the power of women and the key role we play in making our world a more just, compassionate place. We strive to uplift the voices of all who have been silenced or marginalized, including queer, trans, and gender nonconforming folx.

As the highest leadership body of the organization, the board is responsible for:

- ❖ maintaining and advancing the mission and purposes of the organization
- ❖ selecting and evaluating the performance of the executive director
- ❖ strategic and organizational planning
- ❖ ensuring strong fiduciary oversight and financial management
- ❖ fundraising and resource development
- ❖ expanding the organization's network of supporters
- ❖ selecting Women Unite!'s partner organizations

Each individual board member is expected to:

- ❖ know the organization's mission, policies, programs, and needs
- ❖ read and understand the organization's financial statements
- ❖ serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission
- ❖ leverage connections, networks, and resources to develop collective action and fully achieve the organization's mission
- ❖ give a meaningful personal donation*
- ❖ help identify personal connections that can benefit the organization's fundraising and public standing
- ❖ prepare for, attend, and conscientiously participate in board meetings
- ❖ participate fully in one or more committees and/or events
- ❖ follow the organization's bylaws, policies, and board resolutions

**To ensure accessibility, Women Unite! does not have a minimum that board members are required to give. We simply ask that all board members contribute any amount financially each year.*

Who We're Looking For:

We are looking for individuals who are passionate about intersectional feminism, the city of Chicago, and making an impact. At Women Unite! we believe in the power of the collective, of all that can happen when we pool our resources, our talents, and our passions to make our world a more just and compassionate place. **We strongly encourage BIPOC individuals to apply.** We are interested in a diverse range of backgrounds and do not require previous nonprofit or board experience to join our board of directors.

Interested?

Please send a copy of your resume and/or link to your LinkedIn page to Liz Jansen at lizj@womenunitechicago.org. Please also include a cover letter that notes at least one social or political issue you're passionate about and why.

Estimated Time Requirements:

- ❖ Quarterly board meetings ranging in length from 1 – 2 hrs. This does not include the time required to review the agenda and packet prior to meetings.
- ❖ On average, board members spend up to 2-10 hrs/month on projects related to Women Unite!. This includes but is not limited to planning events for and networking on behalf of the organization.

About:

Women Unite! is a 100% women-operated nonprofit in Chicago that provides capacity-building to mission-aligned organizations for free or on a sliding scale. The services we offer are fundraising and communications, graphic design and marketing, and professional training and development. By providing high-quality services at accessible prices, Women Unite! helps build the resources of critical community-based organizations.